

✓ Fire Alarm Certificate Pre-Inspection

Checklist

Below is a list of things required for your Fire Alarm inspection. We request you follow this before an engineer arrives. This ensures you are ready for your Fire Alarm Certificate.

1. Ensure your engineer has access to the control panel. Any items blocking this will prevent the fire alarm inspection.
2. Make sure your engineer can access the consumer unit. Any items blocking the consumer unit could prevent the emergency light inspection.
3. Provide us with an estimate of height for the control panel and consumer unit. This way we can bring appropriate ladders. This is to ensure access is adequate.
4. Ensure the Fire alarms are live upon arrival. If there is no electricity, we can't carry out the test.
5. Report to us any known faults of the fire alarm panel. Also provide the make and model.
6. Count the amount of fire alarm detectors; call points; Sounders and Panels we are testing; let us know the number of items and locations. This is to ensure we do not miss any.
7. Full tests may not be carried out in these circumstances; Early signs of dangers/recommendations present; Locations not available. If this happens you will still be **charged**.
8. Provide any previous reports or drawing you have on the Fire Alarm Installation.
9. Provide any previous certificates or periodic inspection reports so we have an idea of the history of the electrical installation

**If you have any questions, please call
the AW Fire Safety helpline on 01942 419159**

